

# QUALITY POLICY

Orbis Design Ltd (the 'Organisation') aims to provide defect-free products and services to its customers on time and within budget.

The Organisation operates a Quality Management System that has gained ISO 9001:2015 certification, including aspects specific to its scope of certification.

The management is committed to:

- Develop and improve the Quality Management System
- Continually improve the effectiveness of the Quality Management System
- The enhancement of customer satisfaction.

The management has a continuing commitment to:

- Ensure that customer needs and expectations are determined and fulfilled to achieve customer satisfaction
- Communicate throughout the Organisation the importance of meeting customer needs and all relevant statutory and regulatory requirements
- Establish the Quality Policy and to set Quality objectives at relevant functions, levels and processes
- Ensure that the Management Reviews set and review the Quality objectives, and report on the Internal Audit results as a means of monitoring and measuring the processes and the effectiveness of the Quality Management System
- Ensure the availability of resources.

All personnel understand the requirements of this Quality Policy and abide with the contents of the Quality Management System.

The Organisation constantly monitors its Quality performance and implements improvements when appropriate.

This Quality Policy is regularly reviewed to ensure its continuing suitability.

Copies of the Quality Policy are made available to all staff members and to relevant interested parties.

Date of Issue	Signed
12/12/24	laura bently
Date of Next Review	Print Name
12/6/25	Laura Bently
12/12/25	Laura Bently
12/12/26	Laura Bently

## Amendment History

Version	Modified On	Modified By	Comments
0.2	25/10/2024	Caitlin Wevill	
1.0	14/11/2024	Laura Bentley	
1.1	12/12/2024	Laura Bently	read and signed doc
1.2	14/07/2025	Laura Bently	reviewed policy
1.3	10/03/2026	Laura Bently	REVIEWD AND SIGNED